

Checklist for Moving

Moving can be a busy time with many small yet important tasks to complete. You want to make sure all of your belongings arrive safely at your new home, the mail is forwarded, and the lights are turned on. This checklist will help keep you organized as you prepare for your move.

Before Moving

- Change of address notices:** Post Office.
Banks, Credit Cards, other monthly bills.
Insurance – new locations for fire and auto.
Subscriptions.
Friends, Relatives.
(Remember some of these need several weeks notice).
- Utility Companies:** Gas, water, electricity, telephone, fuel. Turn them off at your current home and on at your new home. Don't forget to ask for refunds if you made any advance deposits.
- Finances:** Find a new bank if necessary. Arrange check-cashing and coordinate credit references.
- Medical Records:** Get referrals for doctors, dentists, and veterinarian.
Obtain any necessary prescriptions, x-rays, eyeglasses, medical records, and birth records.
- Packing:** If using a moving company, check for: insurance coverage, payment schedule, other shipping documents, arrival day, labor, and prep work to be accomplish beforehand. Take photos of your items as well.
If you are moving yourself, have plenty of boxes and wrap on hand. Pack as much as possible in advance, don't wait until moving day.
Empty and clean freezer and refrigerator.

Moving Day

- Transportation:** Prepare for the needs of small children and animals. What will they do while you are packing and how will they get to your new home?
- Double check:** When the house is empty, but before the moving truck door closes, double check closets, attics, back yard, and any other storage locations to make sure they are empty.
- Important Items:** Carry jewelry and documents yourself or send them registered mail.
- Money:** You should carry enough cash or travelers checks to cover your move and expenses until you reach your new home.
- Keys:** Leave old house keys with a neighbor or your real estate professional.

At Your New Home

- Utilities:** Check that your gas, electricity, water, and telephone have been turned on.
Check pilot lights on stove, water heater, and furnace.
- Automobile:** Have your address changed on your driver's license.
If you have moved to a new state have the car registered within 5 days to prevent penalties.
Apply for a new drivers license.
- Remember to:** Register children in new school.
Locate new doctor, dentist, etc.